

# BPIPO2019: Belgian Preselection International Philosophy Olympiad 2019

## How to upload the student's essay

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- Step 1: create an account (pages 1-4)
  - Step 2: upload the essays (pages 5-7)
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### Step 1: create an account

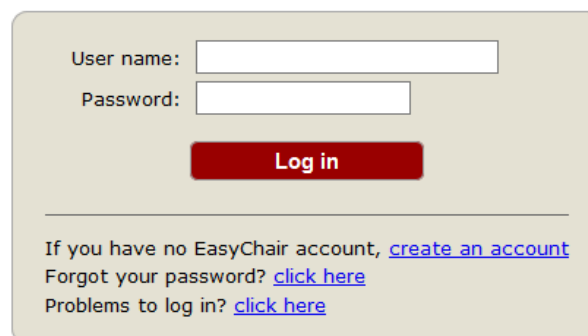
*Only one person is allowed to create an account per participating school. This person is responsible for uploading the essays of the selected students (1 student-essay per 50 students in the third grade of your school) of that same school.*

1. Go to <https://easychair.org/conferences/?conf=bpipo2019>

#### Log in to EasyChair for BP-IPO2019

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.

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User name:

Password:

**Log in**

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If you have no EasyChair account, [create an account](#)  
Forgot your password? [click here](#)  
Problems to log in? [click here](#)

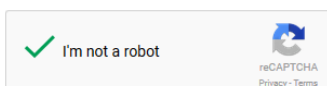
2. Click on: **create an account**, if you do not have an EasyChair account on your school's e-mail address . In case you have, please proceed to step 2: upload the essays.

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## Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an account is the following.

1. You should type the text that you see in the image below and click on "Continue".
  2. If you type the text correctly, you will be asked to fill out a simple form with your personal information.
  3. After you filled out the form, EasyChair will send you an email with a link that you can use to complete the account creation.
- 



Continue



3. Check 'I'm not a robot'. An additional question or test could be asked (e.g. to mark all the pieces on which a traffic sign is partially shown, as the picture above shows). Click on 'verify' and continue.
4. Fill in your first name, last name and twice your e-mail address. Do not use your own, personal e-mail address, but your **official e-mail address of your school**. Thereafter, click on 'Continue'.

## Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (\*)


Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name <sup>†</sup> (*):	<input type="text"/>
Last name (*):	<input type="text"/>
Email address (*):	<input type="text"/>
Retype email address (*):	<input type="text"/>
<input type="button" value="Continue"/>	


<sup>†</sup> Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names.](#)

You may also be interested about [our policy for using personal information.](#)

- When you have continued, you should get a notification that the 'account application' has been received (see below). Subsequently, please check your e-mail.

 [Help / Log in](#)

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## Account Application Received

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We received your application. A mail with further instructions has been sent to the email address [REDACTED]@gmail.com.

### If You Do not Receive the Instructions

If you do not receive our mail with instruction on how to create an account, please read the following information. Our mail server normally sends all mail within a few seconds. The following is an incomplete list of possible reasons for the problem.

*Incorrectly typed email address*  
This is still the most likely cause of delays.

*Slow mail processing*  
Some mail servers process mail for a long time. For example, your mail server may spend a lot of time checking incoming mail for spam.

*"Reply-me" mail protection.*  
Some mailers, when receiving a mail from an unknown sender, ask the sender to send a mail with specific content to ensure that it has been sent by a human. Account-related emails in EasyChair are sent by a computer program, so if your email address uses such a protection, you will never get our mail. If you have such a protection and it is configurable, configure it to accept mail from the domain easychair.org.

*Mail box problems and quotas*  
Some mail sent by EasyChair bounces back because the mail box of the receiver is over quota.


*Anti-spam filters*  
It is possible that your spam filters will classify our mail as spam. Please check your spam mail boxes.

*General connection problems*  
There might be general connection problems, for example your mail server may be unreachable for a long time.

Unfortunately, we have no resources to cope with all possible kinds of mail server (mis)behavior. If you believe you have a problem related to your mail server and want to solve it quickly, try to get and use an email address from one of major mail hosts, such as a Google Mail, Yahoo Mail, or Hotmail. You will be able to change your email address in EasyChair or have multiple email addresses associated with your account later.

You can repeat your application at any time. Another email will be sent to you.

- You should have received an e-mail as is shown below. Click on the link in the e-mail.

 **EasyChair** <noreply@easychair.org>  
to [redacted]

Dear [redacted],

We received a request to create an EasyChair account for you. To create an EasyChair account, please click this link:


<https://easychair.org/account/create.cgi?code=FMjCMtxN1pgD5TrUzn8C>

Best regards,  
EasyChair.

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Please do not reply to this email. This email address is used only for sending email so you will not receive a response.

7. Fill in the mandatory fields. In the field '**Organization**', enter the name of your school/educational institution. Choose an username and password and confirm your chosen password. Click on 'Create my account' to confirm and to finish the creation of your account.



### Create an EasyChair Account: Last Step

Hello [redacted]! To complete the creation of your account please fill out the following form. You should create the account within 30 minutes, otherwise you will have to fill out this form from scratch.

To use EasyChair, you must agree to its [Terms of Service](#) ([view terms](#)), ([download terms](#)).

I agree to EasyChair Terms of Service

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*Enter your personal data.*

First name<sup>†</sup>:

Last name (\*):

Organization (\*):

Your personal Web page:

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*Enter your address.*

Phone:

Address, line 1 (\*):

Address, line 2:

City (\*):

Post code (\*):

State (US only) (\*):

Country (\*):

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*Enter your account information. Note that user names are case-insensitive*

User name (\*):

Password (\*):

Retype the password (\*):

**Create my account**

<sup>†</sup> Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names](#). You may also be interested about [our policy for using personal information](#).

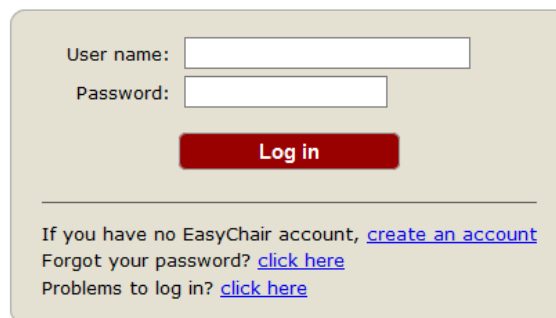
## STEP 2: upload the essays

- Each essay must be uploaded one by one by the responsible teacher/school member
- Each essay has to be anonymous and has to meet the following conditions:
  - o The name of the student is not mentioned
  - o The name of the school is not mentioned
  - o The pdf contains no references to the school, identity of the student or place of living/of the school
- Pdf's that are not anonymous and are not meeting the abovementioned conditions, will not be taken into consideration by the jury.

1. Go to <https://easychair.org/conferences/?conf=bpipo2019>
2. Use your username and password (see step 1: create an account) to login

### Log in to EasyChair for BP-IPO2019

EasyChair uses cookies for user authentication. To use EasyChair, you should **allow your browser to save cookies from easychair.org**.



User name:

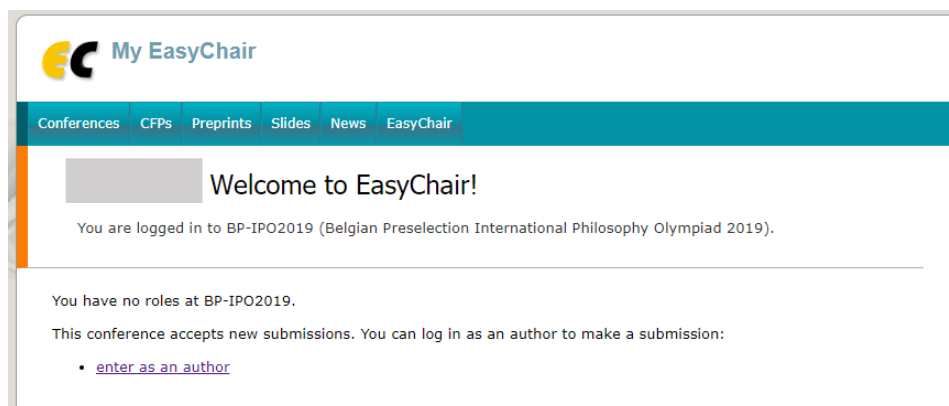
Password:

**Log in**

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If you have no EasyChair account, [create an account](#)  
Forgot your password? [click here](#)  
Problems to log in? [click here](#)

3. Click on 'enter as an author'



**EC My EasyChair**

Conferences CFPs Preprints Slides News EasyChair

Welcome to EasyChair!

You are logged in to BP-IPO2019 (Belgian Preselection International Philosophy Olympiad 2019).

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You have no roles at BP-IPO2019.

This conference accepts new submissions. You can log in as an author to make a submission:

- [enter as an author](#)

4. If necessary, read the BPIPO2019 submission instructions. Your personal details concerning 'Author Information' are already filled in automatically.

BP-IPO2019 (author) [Help](#)

New Submission BP-IPO2019 News EasyChair

## New Submission for BP-IPO2019

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by \*.

### BP-IPO2019 Submission Instructions

This conference has its own instructions for authors. Press the button below to read these instructions.

[Read BP-IPO2019 submission instructions](#)

### Author Information

Please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the author. It will not appear in public Web pages of this conference.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.

First name<sup>†</sup>: Benjamin

Last name \* De Vos

Email: \* bbmardvos.devos@ugent.be

Country: \* Belgium

Organization: \* Ghent University

Web page:

<sup>†</sup> Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names.](#)

5. The section below is used to upload the essay(s). The following fields have to be filled in:
- **Title:** Since the essay has to be anonymous and therefore does not have a title, you have to enter '**ESSAY BPIPO2019**' as a title for each essay you want to upload. Each essay will be given a unique number by the system.
  - **Keywords** are required, but are of no further use for the BPIPO. Therefore, please fill in the following three words in the order given below:
    - We
    - Love
    - Philosophy

- Fill in the **First name and the last name of the student.**
- **Paper:** Click on browse and choose the pdf of the essay which you want to upload

Click on **submit.**

#### Title

The title should be entered as plain text, it should not contain HTML elements.

Title (\*):

#### Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (\*):

#### Other Information and Uploads

**First name student (\*).** Please fill in the student's first name

**Last name student (\*).** Please fill in the student's last name

**Paper (\*).** Upload your paper. The paper must be in PDF format (file extension .pdf) and must be fully anonymous.

No file selected.

#### Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

6. Repeat step 2 for the second essay.
7. Good luck!